

## AGENDA

**Meeting:** WESTBURY AREA BOARD  
**Place:** Leigh Park Community Centre, Leigh Park Way, Westbury BA13 3FN  
**Date:** Thursday 6 February 2014  
**Time:** 7.00 pm

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Including parishes of Bratton, Coulston, Dilton Marsh, Edington, Heywood and Westbury

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to Roger Bishton (Democratic Services Officer), on 01225 713 035 or email [roger.bishton@wiltshire.gov.uk](mailto:roger.bishton@wiltshire.gov.uk)  
Or Sally Hendry (Westbury Community Area Manager), Tel: 01373 864714 or email [sally.hendry@wiltshire.gov.uk](mailto:sally.hendry@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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### Wiltshire Councillors

Cllr Russell Hawker (Chairman)	Westbury West	<a href="mailto:russell.hawker@wiltshire.gov.uk">russell.hawker@wiltshire.gov.uk</a>
Cllr David Jenkins (Vice-Chairman)	Westbury North	<a href="mailto:david.jenkins2@wiltshire.gov.uk">david.jenkins2@wiltshire.gov.uk</a>
Cllr Gordon King	Westbury West	<a href="mailto:gordon.king@wiltshire.gov.uk">gordon.king@wiltshire.gov.uk</a>
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Items to be considered	Time
1. <b>Chairman's Welcome and Introductions</b>	
2. <b>Apologies for Absence</b>	
3. <b>Minutes</b> ( <i>Pages 1 - 10</i> )  To confirm and sign the minutes of the meeting held on 12 December 2013.	
4. <b>Declarations of Interest</b>  To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5. <b>Chairman's Announcements</b> ( <i>Pages 11 - 20</i> )  To note the following items for information – written briefing notes are available in the full agenda pack, or online. If you would like the Area Board to consider or discuss any of these items in more detail, please speak with the Community Area Manager or the Democratic Services Officer.  (a) Community Infrastructure Levy (b) Integrated Performance Management Report (c) Wiltshire Core Strategy (d) Ethandune By Election – 6 March 2014 (e) Call for New Members for COB	
6. <b>What Matters to You</b>  Community Area Manager, Sally Hendry, will provide an update on the forthcoming 'What Matters to you' event and present a brief review of actions taken to address local health and wellbeing since the Westbury Forward event in 2012.	
7. <b>A36 and A350</b>  Head of Sustainable Transport, Allan Creedy, will explain the forthcoming temporary closure to the A36 at Monkton Combe and the consequent A350 traffic monitoring planned by Wiltshire Council.	
8. <b>A Campus for Westbury</b> ( <i>Pages 21 - 28</i> )  A report in the recent consultation, including comments by local people, will be presented. This will be followed by a Q and A session and explanation of the proposed next steps and a presentation by COB Chair, Brenda Payne and Matthew Woolford of the Campus team.	

9. **Wiltshire Legacy 2014**

Wiltshire Council leader, Cllr Jane Scott OBE, will present an update on the events and activities following the success of 2012 (Olympics and Diamond Jubilee) and how the county is delivering a legacy as a result of this extraordinary year. Throughout 2014 there will be a series of major events which will impact on communities across the county. These include plans for commemorations of WW1, The Big Pledge, Cycle Wiltshire and Wiltshire EXPO.

10. **Police and Crime Commissioner Precept**

Chief Executive of the office of the PCC, Kieran Kilgallen, will give a presentation on the proposed police precept for 2014/15.

11. **Issues Updates**

To receive updates on those issues highlighted at the previous Area Board meeting and received online.

12. **Partner and Community Updates** (*Pages 29 - 30*)

To receive any updates from partners – Parish and Town Councils, Police, Fire and Rescue Service, NHS, Chamber of Commerce, the BA13 Community Area Partnership and representatives from Westbury Youth Centre.

Written updates have been received from:

- Wiltshire Fire and Rescue Service

13. **Community Area Transport Group (CATG)** (*Pages 31 - 36*)

The Community Area Manager will present a report which provides an update on the issues raised and actions taken at the CATG and details of the first meeting of the Air Quality Management working group.

14. **Community Area Grants** (*Pages 37 - 46*)

To consider applications for funding from the Community Area Grants Scheme.

15. **Future Meeting Dates, Forward Plan, Evaluation and Close**

The next meeting of the Westbury Area Board will take place on:

**Thursday 10 April 2014**  
**at**  
**The Laverton, Bratton Rd, Westbury BA13 3EN.**

Future Meeting Dates:

- Thursday 5 June 2014, at Bratton Jubilee Hall, Melbourne Street, Bratton, Westbury, Wiltshire, BA13 4RW
- Thursday 7 August 2014 at Heywood & Hawkridge Village Hall, Church Road, Heywood, Westbury, Wiltshire, BA13 4LP.

# MINUTES

**Meeting:** WESTBURY AREA BOARD  
**Place:** The Laverton, Bratton Rd, Westbury BA13 3EN  
**Date:** 12 December 2013  
**Start Time:** 7.00 pm  
**Finish Time:** 9.30 pm

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Please direct any enquiries on these minutes to:

Roger Bishton (Democratic Services Officer), Tel: 01225 713 035 or (e-mail) [roger.bishton@wiltshire.gov.uk](mailto:roger.bishton@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Russell Hawker (Chairman), Cllr David Jenkins (Vice Chairman) and  
Cllr Gordon King  
Cllr Jonathon Seed

### **Wiltshire Council Officers**

Sally Hendry, Westbury Community Area Manager  
Julia Cramp, Service Director for Commissioning and Performance  
Roger Bishton, Democratic Services Officer

### **Town and Parish Councillors**

Westbury Town Council – Cllr Sue Ezra, Cllr Christine Mitchell, Cllr David Tout, Keith Harvey (Town Clerk)  
Bratton Parish Council  
Coulston Parish Council  
Dilton Marsh Parish Council – Cllr Francis Morland  
Edington Parish Council  
Heywood Parish Council – Cllr Francis Morland

### **Partners**

Wiltshire Police – Inspector Alan Webb, PC.Gavin Hucks  
Wiltshire Fire and Rescue Service – Mike Franklin  
Wiltshire NHS

BA13+ Community Area Partnership – Carole King  
Westbury YAG – Sally Willox

**Total in attendance: 44**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Westbury Area Board.</p>
2.	<p><u>Children of Westbury Junior School sing Seasonal Christmas Carols</u></p> <p>The Chairman welcomed pupils from Westbury Junior School who were about to sing some seasonal Christmas carols.</p> <p>At the end of the carol singing, the Chairman warmly thanked the children and presented them with a large box of chocolates.</p>
3.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>Cllr David Windess – Westbury Town Council The Revd. Jonathan Burke – BA13+ Community Area Partnership</p>
4.	<p><u>Minutes</u></p> <p><b><u>Decision</u></b> <b>The minutes of the previous meeting held on 12 December 2013 were agreed as a correct record and signed by the Chairman.</b></p>
5.	<p><u>Declarations of Interest</u></p> <p>Cllr Gordon King declared a personal interest in the grant application for specialist finance/debt training and laptop use by Crosspoint volunteers as he was a member of the Crosspoint Committee.</p> <p>Cllr Russell Hawker declared a personal interest in the grant applications for the installation of lighting on the footpath between Springfield Road and Indigo Gardens, adjacent to Matravers School as he was a governor at that school.</p>
6.	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:-</p> <p>(a) <u>State of Environment Report</u></p> <p>The State of the Environment report 2013 for Wiltshire and Swindon was published in September 2013 by Wiltshire Wildlife Trust, on behalf of Link2Nature, the Local Nature Partnership for Wiltshire and Swindon (<a href="http://www.link2nature.org.uk">www.link2nature.org.uk</a>). The project was funded by Natural England,</p>

	<p>Public Health Wiltshire and Wiltshire Council.</p> <p>This new report provided a strategic assessment of Wiltshire's environment. It formed the basis of the Wiltshire JSA and Community Area JSA environment sections.</p> <p>The report gave an overview of the state of our natural habitats and wildlife, and the services that these provided (such as clean air, water, food and green space). It highlighted the drivers of environmental change, including population growth, development, farming, consumption of natural resources and climate change.</p> <p>(b) <u>NHS111 Service</u></p> <p>On Monday 21 October 2013, the Clinical Commissioning Groups were advised that the national panel overseeing the implementation of the NHS 111 service had agreed our recommendation that the service should go to full service commencement on Monday 28 October.</p> <p>Working closely with us, Harmoni had shown a steady and sustained improvement in performance over the summer, giving Commissioners confidence that it was providing a safe and effective service to our communities.</p> <p>Running up to and going beyond the launch date, there would be a range of activities to raise public awareness about when to call NHS 111 with leaflets and posters also being distributed in the coming weeks to GP surgeries and public and community spaces.</p> <p>(c) <u>Community Land Trust</u></p> <p>Wiltshire Community Land Trust was an independent not-for-profit organisation that provided advice and practical support to communities in Wiltshire and Swindon that wished to set up local Community Land Trusts to own and develop assets that met their community's needs, such as affordable housing, workspace, community gardens, wildlife reserves, pubs, shops and a range of community facilities and local services.</p> <p>Wiltshire CLT could help communities identify whether a CLT could help them meet their needs and achieve their aspirations and if it was, to help them do that. Contact Rose Seagrief, Wiltshire CLT on telephone: 01380 850916 or email <a href="mailto:info@wiltshireclt.org.uk">info@wiltshireclt.org.uk</a></p>
7.	<p><u>New Train Service to Swindon and Chippenham</u></p> <p>Cllr Gordon King reported that the enhanced train service from Westbury</p>



	<p>through to Melksham, Chippenham and Swindon came into operation on 8 December with eight trains now running in each direction between Swindon and Westbury on Mondays to Saturdays and slightly fewer on Sundays.</p> <p>He explained that more than one million passengers were travelling through Westbury each year and hoped that this newly enhanced service would be well used.</p> <p>In answer to a question from Cllr Francis Morland it was not known when this service might be extended to Salisbury.</p>
8.	<p><u>A Campus for Westbury - Latest Updates on the Consultation which closed on 30 November 2013</u></p> <p>Brenda Pyne and Mike Parker, the Chair and Vice-Chair of the Community Operations Board (COB) reported that the second round of consultations which ended on 29 November 2014 had been very successful in that a total of 1005 responses had been received from a distribution of 2500 paper surveys. This consultation had taken place between August and November and had culminated in a wide distribution and publicity drive during the Christmas Fayre.</p> <p>An initial analysis of the completed forms had shown the following results:</p> <p>Total no. of responses in support of <b>OPTION 1 = 810</b>  <b>(A three site campus)</b></p> <p>Total no. of responses in support of <b>OPTION 2 = 106</b>  <b>(A two site campus)</b></p> <p>Total no. of responses in support of <b>OPTION 3 = 89</b>  <b>(A single site new build campus)</b></p> <p>Further work on the analysis was being carried out which would be fully reported to the next meeting of the Area Board in February 2014.</p> <p>Cllr Jonathon Seed, Cabinet Member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding, congratulated those involved in carrying out the consultation survey which had resulted in a good achievement and was the best exercise carried out in Wiltshire to date. He explained that the provision of campuses was not just about buildings but about communities and the provision of services. Wiltshire Council was actively looking at new ways of delivering services to the people of Wiltshire, which the Council was endeavouring to ensure were being provided as locally as possible with the help and advice from local communities and volunteers.</p>
9.	<p><u>Tackling Graffiti</u></p> <p>An update was given on the recent clean up operation of graffiti in Westbury. Norman Burgess, Community Co-ordinator, Highways &amp; Streetscene, explained</p>

	<p>the work being carried out in partnership with the Police and illustrated this by showing some photographs of graffiti and also the result after clean up.</p> <p>It was noted that the removal of graffiti on street furniture was being prioritised but it was the responsibility of private individuals to remove graffiti from their own property.</p>
10.	<p><u>Westbury - Street Scene</u></p> <p>An overview of the work undertaken by the Council's Streetscene team in Westbury was presented by Chris Clark, Client Area Manager West, Highways &amp; Streetscene.</p> <p>It was explained that regular activities undertaken by this team included keeping streets and open spaces clean and tidy which involved:</p> <ul style="list-style-type: none"> <li>• Litter picking</li> <li>• Pavement sweeping</li> <li>• Mowing grass</li> <li>• Pruning hedges</li> <li>• Graffiti removal</li> </ul> <p>Chris Clark explained that a new contract had been awarded to Balfour Beatty who would be responsible for this work. It was pointed out that it was taking a little time for the multi-skilled workforce, who were carrying out this work, to familiarise themselves with their new responsibilities which were quite considerable and vastly different to previous practices.</p> <p>During further discussion, issues were raised:</p> <ul style="list-style-type: none"> <li>• Concern was expressed at the state of Westbury Cemetery. Mr Clark explained that staff responsible for the upkeep of cemeteries had been previously employed by English Landscapes and they had been undergoing some training in the new work practices. He stated that the situation regarding the upkeep of cemeteries would be monitored.</li> <li>• A question was asked about the frequency in which streets and pavements were swept and cleared of litter. Mr Clark stated that the main streets and their pavements were swept every day but there were insufficient resources to sweep the minor roads so frequently.</li> </ul> <p>The Chairman thereupon thanked Chris Clark for his useful and informative presentation.</p> <p>Cllr Gordon King requested a bi-monthly programme of work and update report on work carried out by Balfour Beatty to be circulated to the area board councillors. It was agreed this would happen and regular reports would be brought to the Area Board.</p>

11.	<p><u>Partner and Community Updates</u></p> <p>The Area Board received the following partner and community updates:-</p> <p><b>a. Police &amp; Crime Commissioner’s Office</b> There was no report.</p> <p><b>b. Wiltshire Police</b> Inspector Alan Webb presented an update report from which it was noted that Sgt. Sean Brady had recently joined the team.</p> <p>There had been an overall reduction in crime with night time crimes being halved. The previous increase in burglary that had been attributed to a single series had now been subsumed with other burglary offences which were at the same level as recorded in the previous year. There remained a significant reduction in non dwelling burglaries.</p> <p>There had been an increase in public space violent crime causing injury and this increase appeared localised within the Westbury town area. This increase was in the order of one additional assault per month when compared with 2012. There had been a continued reduction in reports of Anti-Social Behaviour but this reduction was larger in the rural area than in Westbury.</p> <p>A resident asked for an explanation of the decrease in police detection rates and Inspector Webb said he would report back at a future meeting.</p> <p>People at the meeting raised concerns about the recent lack of police reporting at town and parish councils. Inspector Webb said he had not issued any instruction on this matter and was surprised to hear about it. He said he would investigate the matter.</p> <p><b>c. Wiltshire Fire and Rescue</b> Mike Franklin stated that he had been unable to produce a report for this meeting on account of the introduction of new software which was being installed which would lead to a change in format of his report. He considered that a report in the new format would be available for the next meeting.</p> <p><b>d. NHS Wiltshire</b> There was no update.</p> <p><b>e. BA13 CAP</b> Carole King reported that the last partnership meeting had been held on 4 December 2013 which had been themed on transport. The next meeting was due to be held on 19 March 2014 at Dilton Marsh when the main theme would be community safety.</p> <p><b>f. Youth Advisory Group (YAG)</b> The submitted report was received and noted. Young people from the Westbury youth centre gave a verbal</p>

	<p>report on activities and achievements. They asked if they could have a place on the COB – this was agreed.</p> <p>g. <b>Town/Parish Councils</b> There were no updates.</p>
12.	<p><u>Community Area Transport Group (CATG)</u></p> <p>The Community Area Manager presented an update on the issues raised at the CATG and the actions which had been taken as set out in the minutes of the CATG meeting held on 22 November 2013.</p> <p><b><u>Decision:</u></b></p> <p>(1) <b>To approve an allocation of £10,000 towards improved lighting on the footpath (Indigo Lane) between Springfield Road and Indigo Gardens.</b></p> <p>(2) <b>To approve an allocation of £3,500 for the provision of a bus shelter at the White Horse Health Centre, subject to match funding from Westbury Town Council.</b></p> <p>(3) <b>To approve an allocation of £2,000 for the provision of dropped kerbs and tactile paving at two sites at Rosefield Way crossing.</b></p>
13.	<p><u>Community Area Grants</u></p> <p>Consideration was given to a report by the Community Area Manager in which councillors were asked to consider applications for funding from the 2013/14 Area Board Grants Budget. She then explained each application in turn.</p> <p>(a) <b>BA13 Community Area Partnership – Annual Running Costs</b></p> <p><b><u>Decision</u></b></p> <p><b>To approve a grant of £4,700 towards the Partnership’s annual running costs.</b></p> <p><b><u>Reason</u></b></p> <p><b>This application meets the grants criteria for 2013/14.</b></p> <p>(b) <b>Bratton Pre School – Creation of a Shaded Area and Storage Shed</b></p> <p><b><u>Decision</u></b></p> <p><b>To approve a grant of £1,150 towards this project.</b></p> <p><b><u>Reason</u></b></p> <p><b>This application meets the grants criteria for 2013/14.</b></p>

- (c) **Child and Parent/Carer Activity Sessions – Led by Cllr Gordon King**

**Decision**

To approve a grant of £1,200 towards this project.

**Reason**

This application meets the grants criteria for 2013/14.

- (d) **Design and Set Up of a Website for Westbury Heritage – Led by Cllr Russell Hawker**

**Decision**

To approve a grant of £1,153 towards this project.

**Reason**

This application meets the grants criteria for 2013/14.

- (e) **Specialist Finance/Dept Training and Laptop for Use by Crosspoint Volunteers – Led by Cllr David Jenkins**

**Decision**

To approve a grant of £1,305 towards this project.

**Reason**

This application meets the grants criteria for 2013/14.

- (f) **Replacement of Heritage Road Sign on Mane Way – Led by Cllr Russell Hawker**

**Decision**

To approve a grant of £800 towards this project.

**Reason**

This application meets the grants criteria for 2013/14.

- (g) **Installation of Lighting on Footpath between Springfield Road and Indigo Lane adjacent to Matravers School – led by Cllr Gordon King**

**Decision**

	<p style="text-align: center;"><b>To approve a grant of £2,000 towards this project.</b></p> <p><b><u>Reason</u></b></p> <p><b>This application meets the grants criteria for 2013/14.</b></p> <p><b>(h) Purchase of Computer Equipment for Silver Surfers Group at Grassacres Day Centre – Led by Cllr David Jenkins</b></p> <p><b><u>Decision</u></b></p> <p><b>To approve a grant of £1,000 towards this project.</b></p> <p><b><u>Reason</u></b></p> <p><b>This application meets the grants criteria for 2013/14.</b></p> <p>The Area Board noted that following the approval of the above-mentioned grants, there was still a grant fund balance of £32,010 which could be spent before 31 March 2014.</p>
14.	<p><b><u>Date of Next Meeting</u></b></p> <p>It was noted that the next meeting of the Westbury Area Board would be held on Thursday 6 February 2014 at Leigh Park Community Centre, Leigh Park Way, Westbury, BA13 3FN, starting at 7.00pm.</p>

# Agenda Item 5.

## Chairman's Announcements

<b>Subject:</b>	<b>Community Infrastructure Levy (CIL)</b>
<b>Officer Contact Details:</b>	Georgina Clampitt-Dix, Head of Place Shaping, Economic Development & Planning 01225 713472 <a href="mailto:georgina.clampitt-dix@wiltshire.gov.uk">georgina.clampitt-dix@wiltshire.gov.uk</a>
<b>Weblink:</b>	<a href="http://www.wiltshire.gov.uk/communityinfrastructurelevy">www.wiltshire.gov.uk/communityinfrastructurelevy</a>
<b>Further details available:</b>	<a href="mailto:CIL@wiltshire.gov.uk">CIL@wiltshire.gov.uk</a>

### Summary of announcement:

Wiltshire Council is in the process of preparing a Community Infrastructure Levy (CIL) Charging Schedule. CIL is a charge that local authorities can place on new development to help fund infrastructure needed to support growth.

Consultation is being undertaken on a Draft Charging Schedule that sets out the proposed rates of CIL to be charged on new developments for different types of land use. The consultation starts on 13<sup>th</sup> January 2014 and ends at 5pm on 24 February 2014.

An appendix containing more information on CIL and the consultation including how to comment and the next steps is attached to this Announcement.





## WILTSHIRE AREA BOARDS

### COMMUNITY INFRASTRUCTURE LEVY FOR WILTSHIRE - CONSULTATION

(JANUARY 2014)

#### 1. What is the Community Infrastructure Levy (CIL)?

- 1.1 Wiltshire Council is preparing a Community Infrastructure Levy (CIL) charging schedule. This is a new charge that local authorities in England can place on development in their area. The money generated through the levy will contribute towards the funding of infrastructure to support growth. The Charging Schedule will need to strike an appropriate balance between contributing to funding infrastructure and not putting development across Wiltshire at risk.

#### 2. Why has Wiltshire decided to implement the Levy?

- 2.1 The Government has restricted the ability of local authorities to pool funding for off-site infrastructure through existing section 106 agreements (or developer contributions). It considers that this new tariff-based approach provides the best framework to fund infrastructure in a fair and transparent manner. CIL will provide 'up front' certainty about how much developers will be expected to contribute.

#### 3. How will money from CIL be spent?

- 3.1 CIL is designed to contribute towards bridging the 'funding gap' between the total cost of new infrastructure required to support development and the amount of funding available from other sources. Wiltshire Council's Infrastructure Delivery Plan (IDP) identifies a range of physical, community and 'green' infrastructure projects that will be required to support the level of development as set out in the Wiltshire Core Strategy. Informed by the IDP, a list (known as the Regulation 123 list) will identify and prioritise which infrastructure projects will be eligible to receive money from CIL. The Government confirmed earlier this year that local communities will directly benefit from CIL. Town and parish councils will receive 15% of CIL raised in their area, or 25% if an adopted neighbourhood plan is in place.

#### 4. Consultation on the draft charging schedule

- 4.1 Consultation was held on a Preliminary Draft Charging Schedule for Wiltshire between October and November 2012. The comments from this consultation and additional viability work required by subsequent CIL guidance and proposed amendments to the CIL Regulations (2013) have informed the next stage of the process, the development of the Draft Charging Schedule.
- 4.2 Wiltshire Council is now inviting representations on its CIL Draft Charging Schedule from **13 January 2014 until 24 February 2014, at 5pm.**

##### *Availability of Documents*

- 4.3 The following documents have been published on the council's website at [www.wiltshire.gov.uk/communityinfrastructurelevy](http://www.wiltshire.gov.uk/communityinfrastructurelevy):
- The CIL Draft Charging Schedule
  - Evidence to support the CIL Draft Charging Schedule
  - A draft Regulation 123 List, which sets out the types of infrastructure that the Council may fund, entirely or in part, through CIL.
  - How to make representations, including response form
- 4.4 Hard copies of all these documents can be found at council libraries and the main council offices in Chippenham (Monkton Park), Salisbury (27-29 Milford Street) and Trowbridge (County Hall, Bythesea Road) during normal office hours.

### *Submission of representations*

- 4.5 Representations can be made online, by email or by post to the following addresses:
- Consultation portal: <http://consult.wiltshire.gov.uk/portal>
  - Email: [CIL@wiltshire.gov.uk](mailto:CIL@wiltshire.gov.uk)
  - Post: Spatial Planning, Economic Development and Planning,  
Wiltshire Council, County Hall, Bythesea Road, Trowbridge,  
Wiltshire, BA14 8JN.
- 4.6 Following the close of the consultation, responses will be collated and then considered by an independent inspector at an examination.
- 4.7 Organisations and individuals making representations may request the right to be heard at the examination during this consultation period and representations may also be accompanied by a request to be notified, at a specified address, of the following next steps in the process:
- That the Draft CIL Charging Schedule has been submitted to the examiner
  - The publication of the recommendations and the reasons of the examiner
  - The approval of the Charging Schedule by the council
- 5. Further information**
- 5.1 Any queries should be made to Spatial Planning on (01225) 713223 or [CIL@wiltshire.gov.uk](mailto:CIL@wiltshire.gov.uk).

# Chairman's Announcements

**Subject:** Integrated Performance Management Report

**Officer Contact Details:** Communications Department  
Wiltshire CCG  
[communications.wiltshireccg@nhs.net](mailto:communications.wiltshireccg@nhs.net)

**Weblink:** <http://www.wiltshireccg.nhs.uk>

## Summary of announcement:

With winter now upon us, unsurprisingly the urgent care agenda is of paramount importance to the CCG. The CCG has invested significant funds in order to alleviate pressure throughout the winter, and is running a number of projects and schemes conceived of and designed by our Clinical leadership in locality groups.

Much of this work has been designed and developed in very close partnership with social care colleagues in Wiltshire Council. The schemes include additional primary care capacity, and in particular additional primary care support within care homes; additional social work capacity; Discharge co-ordinators to help people to become able to get home sooner; and the appointment of care co-ordinators to be the point of contact for agencies dealing with at risk patients.

We have also implemented a 6 month pilot of a Simple Point of Access, which is a single point of support enabling patients to be managed at home. Of the 11 cases referred here in the first week, just one patient was admitted to hospital. The service will continue to evolve over the coming weeks expanding its ability to both prevent admissions and, by working with the discharge teams, support discharges from the acute hospitals. Many of the initiatives we have put in place are coherent with the objectives of our Community Transformation programme, which continues to make strong progress.

The latest meeting of the Joint Commissioning Board occurred on 24 October 2013, and provided a useful indication of the progress we have made in our working partnership with colleagues from the Council.

As the end of the year approaches, our Annual Planning cycle is reaching a level of maturity. The principal aim of the CCG 2014/15 Plan is to identify programmes of work that, when delivered across the CCG, will have significant impact on supporting the delivery of our strategic aims and objectives, address a recognised performance shortfall or mitigate a key risk, as well as addressing our financial challenge.

The development of the Plan has been rooted in the clinically led locality groups, working with the GPs to ensure that the projects meet real needs and have the active support of our clinical leaders. The Governing Body received an update on progress on 26 November 2013, although naturally they have been kept closely apprised of progress and development throughout the year. We were able to share the direction of travel at a successful and well attended Stakeholder Assembly on 7 November 2013, where we were delighted to engage with a very experienced and well informed audience. A longer term 5 year strategic plan will now be developed, in close consultation with colleagues and partners across the Wiltshire Health and Social care system.

Following its difficult start earlier in the year, we were very pleased that the NHS111 Service for Wiltshire reached Full Service Acceptance on 28 October 2013. This achievement was reached

## ***Chairman's Announcements***

thanks to a strong collaborative working relationship between the CCG and Harmoni, our Service Provider, as well as being the outcome of a great deal of hard work on both sides.

In early November 2013 we staged the first of our Commissioner Development training workshops as part of our on-going commitment to the professional development of our workforce. This was well received, and provides a good platform on which to build incrementally.

A copy of the Integrated Performance Management Report can be found via the following link:

<http://www.wiltshireccg.nhs.uk/wp-content/uploads/2013/11/Paper-09-Integrated-Performance-Report.pdf>

**Director of Planning, Performance and Corporate Services**

# Chairman's Announcements

<b>Subject:</b>	<b>Wiltshire Core Strategy</b>
<b>Officer Contact Details:</b>	<b>Georgina Clampitt-Dix</b> 01225 713472 georgina.clampitt-dix@wiltshire.gov.uk
<b>Weblink:</b>	<a href="http://www.wiltshire.gov.uk/wiltshirecorestrategyexamination.htm">http://www.wiltshire.gov.uk/wiltshirecorestrategyexamination.htm</a>

## Summary of announcement:

### Core Strategy update

Following the examination in public on the draft Wiltshire Core Strategy that ended in July last year, the independent Planning Inspector appointed by the Government to examine the Core Strategy has issued his preliminary findings.

The Inspector has indicated that the housing requirement in the Core Strategy should be raised from 37,000 to 42,000 for the Plan period 2006 to 2026. Work is now being undertaken to review the evidence underpinning the plan to determine how the higher housing growth should be disaggregated across Wiltshire and how this housing will be delivered including through the development of a new housing allocations development plan document.

Specifically in relation to Chippenham, the Inspector has highlighted issues regarding the assessment of options for strategic sites at the Town particularly in relation to the transportation effects of proposals. He has suggested that these sites are removed from the Plan to allow the Council to review its approach to development allocations at the Town and that this could be done through a new development plan document so as not to hold up progress with the submitted Core Strategy.

The Inspector has also raised concerns regarding: the need to update the viability evidence to justify the level of affordable housing being required within the Plan; the assessment of the level of Gypsy and Traveller sites; and the expediency by which town centre retail frontages and settlement boundaries can be reviewed.

The Council has responded to these and other findings and has prepared timetables including public consultation for the production of two new development plan documents - one for Chippenham and the other to provide additional housing allocations elsewhere in Wiltshire - which was reported to Cabinet on 21<sup>st</sup> January 2014 through a revision to the Council's Local Development Scheme.

Further information on the Inspector's preliminary findings and Council's response can be found on the Council's website at:

<http://www.wiltshire.gov.uk/wiltshirecorestrategyexamination.htm>



Item for chairman's announcement at Westbury Area Board

There is an opportunity to get directly involved in the Westbury campus project and help shape the future of services in the community area.

Local people from the Westbury community area are being invited to apply to be part of the Westbury Shadow Community Operations Board (COB).

The COB is made up of members of the community and its role is integral in helping to direct the project. The group reports to Westbury Area Board and has been working hard to develop a campus proposal, which is the term used to describe the buildings where council and partner services will be accessed for the Westbury area.

The COB has a number of vacancies and would like to invite applications from residents local to the Westbury community area who are interested in joining the group, to express an interest. People wishing to join should submit expressions of interest by February 28.

Application forms are available from the reception table at this meeting. They can also be found online at [www.wiltshire.gov.uk/westburycommunitycampus](http://www.wiltshire.gov.uk/westburycommunitycampus) or you can pick up a paper copy at Westbury Library and Leighton Recreation Centre.







### Campus update to Westbury Area Board on 6 February 2014

#### Summary

A survey was undertaken by the Westbury Shadow Community Operations Board (COB) to help determine where and how local people would like to see the proposed campus developed.

This gave three options:

- A. A three site campus split between the library, swimming pool and Leighton Recreation Centre
- B. A two site campus split between the library and Leighton Recreation Centre
- C. A single new build campus site.

This aimed to enable the local community to give their views on how the campus should be developed and aimed to build on the results of an earlier consultation undertaken January 2013.

#### Background

To ensure as wide a range of responses to the consultation as possible people could complete it in a number of different ways:

- Online
- 2,000 forms left at locations across the community area together with ten collection boxes
- Hand held voting at the area board
- Consultation material sent to library members, youth services, and local schools and parish councils
- Letter sent to more than 80 community and user groups
- Face to face at Christmas Fayre using voting boxes
- Survey included in Westbury Town Council Christmas magazine.

The consultation was undertaken between August 2013 and November 2013

The consultation exercise was widely promoted through a variety of channels:

- Press release leading to radio interview and article in White Horse News
- Posts on the Westbury Our Community Matters website
- Promotion through the area board
- Posters that included a QR code placed at locations around the community are

## Results

A total of 1,045 responses were received. This is the largest response for any consultation undertaken for a campus to date. A report setting out the key results is attached to this agenda.

## Key themes in the consultation

The consultation also allowed people to provide comments on the options put forward and these were the most prominent themes to emerge:

- A strong desire to retain the town's Victorian swimming pool
- A strong desire to retain the existing library
- Concern about the future of the town centre
- The town centre location is the most accessible

Other themes in the consultation are listed in the consultation report.

## Next steps

Assuming the area board note and support the views expressed by the community, the next step will be to start to work with service providers, partners and the community to develop a working proposal based on option A that will be brought to a future meeting of the area board.

Westbury Shadow Community Operations Board

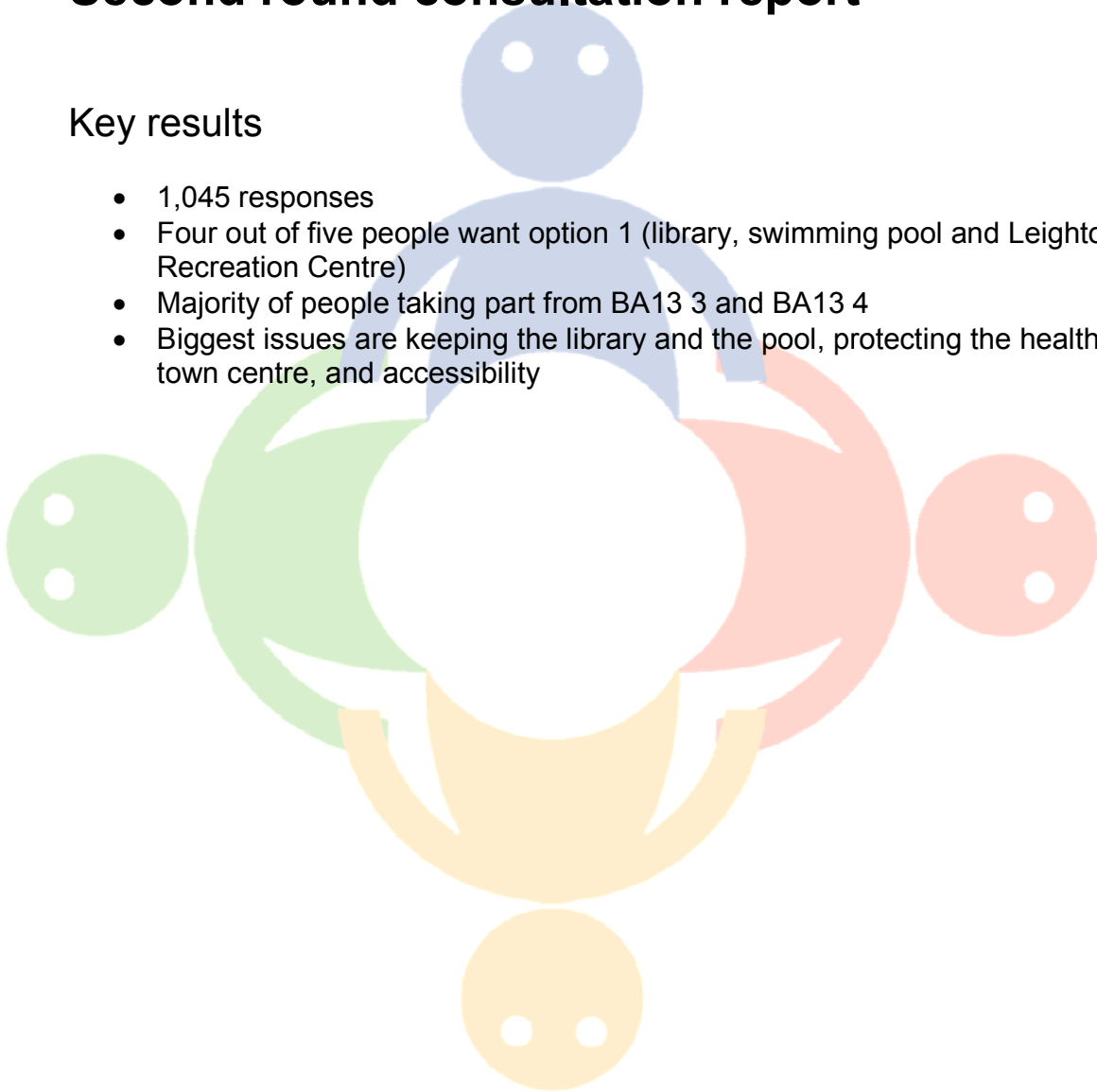
17 January 2014



## Second round consultation report

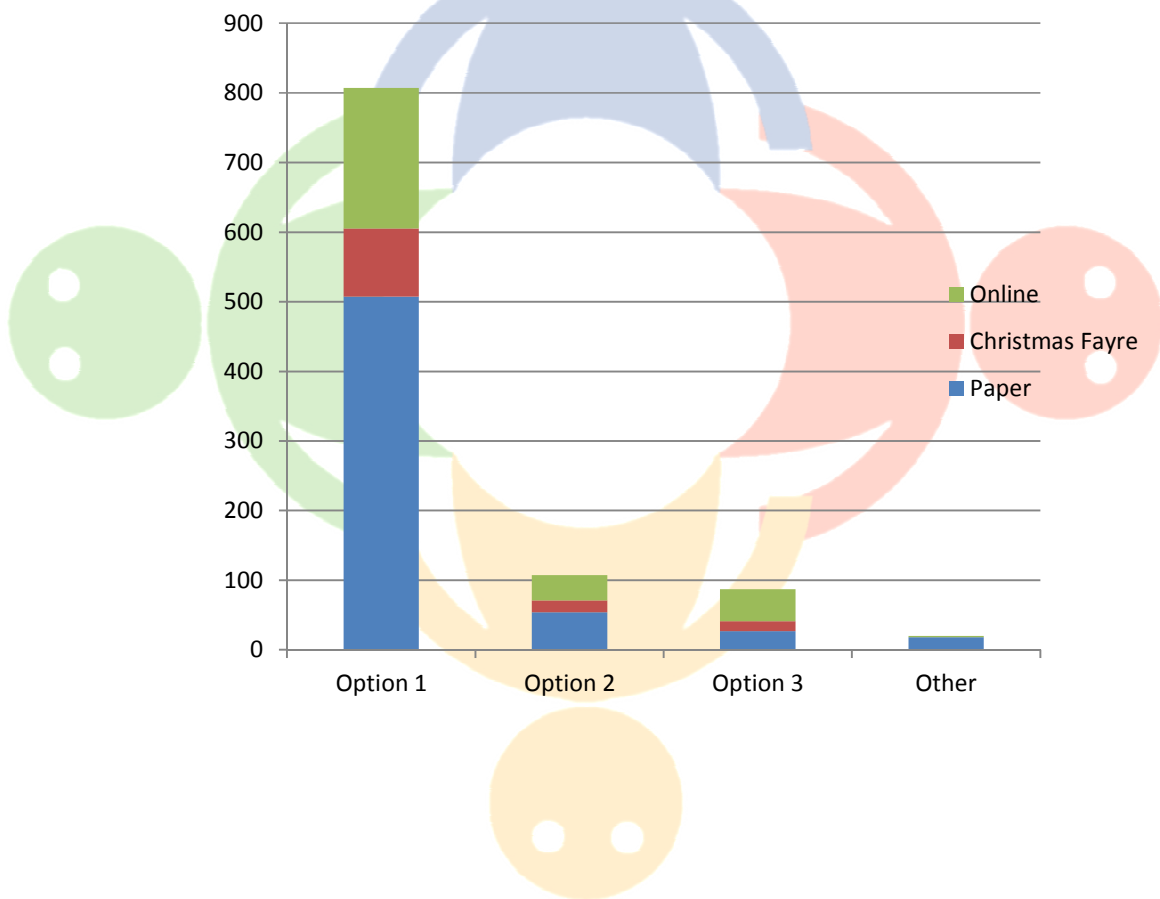
### Key results

- 1,045 responses
- Four out of five people want option 1 (library, swimming pool and Leighton Recreation Centre)
- Majority of people taking part from BA13 3 and BA13 4
- Biggest issues are keeping the library and the pool, protecting the health of town centre, and accessibility



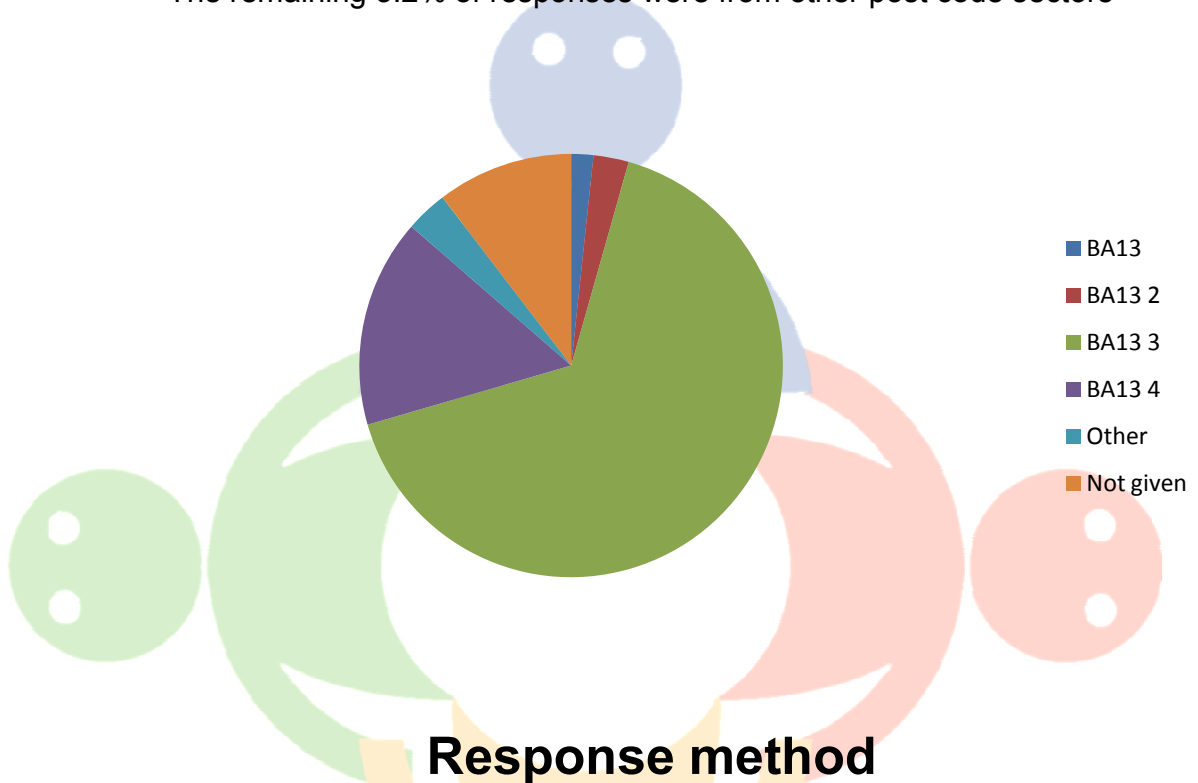
# How people responded

Option 1 (library, swimming pool and LRC) 824 (78.9%)  
Option 2 (library and LRC) 110 (10.5%)  
Option 3 87 (single site) (8.3%)  
Other (eg blank or all three or none) 24 (2.3%)

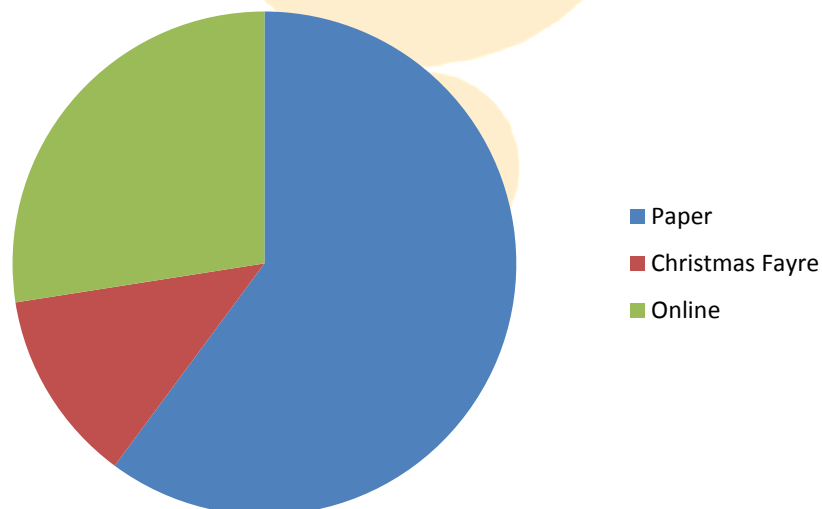


## Where were people from?

- The majority (82%) of responses were from post code sectors BA13 3 and BA13 4
- No post code was given by 10.4%
- BA13 2 or just BA13 was given by 4.4%
- The remaining 3.2% of responses were from other post code sectors



## Response method



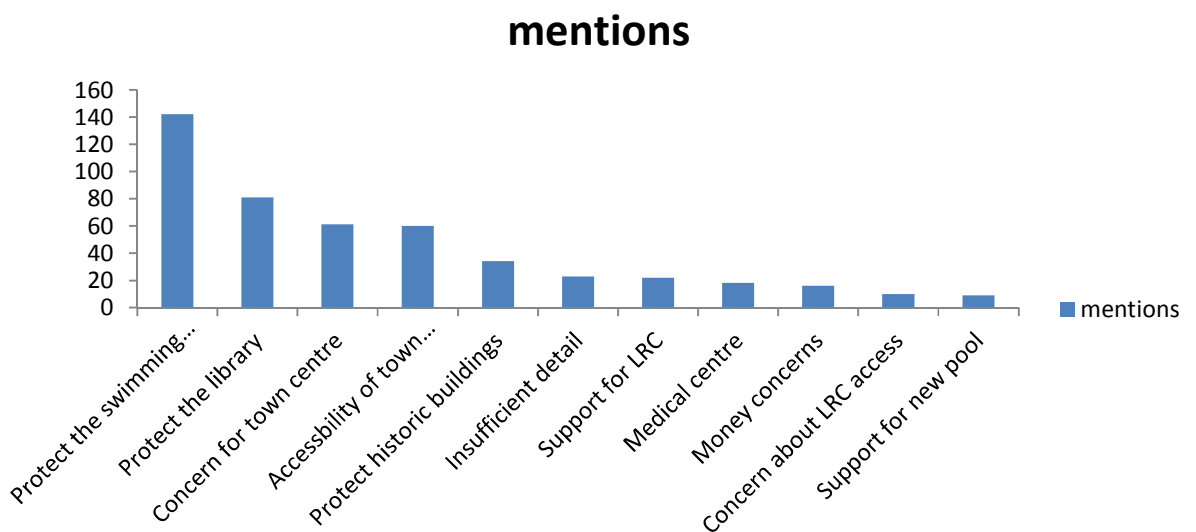
# Comment themes

Significant themes (more than 40 mentions):

- Westbury pool is a major asset for the town
- People are strongly attached to the current library (though room for improvement)
- There is extensive concern about the continuing health of the town centre and a fear that an out-of-town campus would be extremely detrimental
- The town centre is seen as accessible to all while out-of-town sites are viewed as being more difficult to access, particularly by the elderly and those without cars.

Other themes (less than 40 mentions):

- Strong desire to see historic buildings protected (usually citing both the library and pool)
- Not enough detail given, particularly on option 3, to be able to make a fully-informed decision
- People liked Leighton Recreation Centre and were positive about it being retained
- The new medical centre is seen as difficult to access
- There is concern about money being wasted
- Access to and from LRC, especially by Wellhead Lane, is seen as problematic and likely to get worse if this site is developed
- Support for a new swimming pool.



# Indicative comments

## Lack of information

The idea of a campus hasn't been thought out well at all. Without knowing about possible sites, this whole exercise is a complete waste of time and money.

It would be helpful to know where the new site would be for option 3.

## Use what we have

Use what we've got its central. Just needs updating. Don't fix what isn't broken.

Please leave everything as it is, a lovely swimming pool and well used as is the library as I have used all my life, so please do not shut them.

We do not need to spend millions building a new site. Please just spend the money on looking after the lovely old buildings we have. Why do we have to keep building grotesque new building for no reason? We already have a lovely swimming pool, library and sports centre all of which myself and my family use.

In this time of austerity why are you considering giving money to developers for new builds when you could repair and maintain the buildings you have, therefore leaving more money available for services in the area.

Westbury already has some really good facilities and I don't see how a new campus can significantly add to what is already in place, and at huge extra cost.

Keep Westbury swimming pool and library upgrade and extend Leighton Library could do with a bit of a face lift.

I think the facilities currently available are good and that money should be spent on improving the existing sites, it would be a real shame to lose the lovely Victorian swimming pool and historic library which are both a big part of Westbury.

If it isn't broken it doesn't need to be fixed.

Make best use of what we already have - Good sports centre - good facilities, good library - excellent location, and great pool - brilliant location. Do not want to repeat of health centre fiasco.

Above all keep Leighton sports fields.

## What could be better?

Library could do with a bit of a face lift.

Leighton needs a lot of updates especially outdoor courts. Netball is not considered enough in the whole scheme.

## **Protect town centre and its heritage**

Anything else removed from the town centre will finally drive the last nail in its coffin. Those of us who do not drive will no longer have easy access to any facilities.

I think it's really important to keep the unique buildings in Westbury which reflect Westbury's heritage.

Please do not move anything else from the town centre, or it will die completely if people don't need to go there. Losing the post office, and now the surgery are two examples of taking people away from the centre. Also parking charges has been another discouraging factor.

## **Other options**

The current swimming pool is a great historical building but is too small for most people's purposes. The old swimming pool would make a great space for dramatic productions, musical evenings, and art cinema, as well as the other great ideas already thought of.

Westbury is in urgent need of revitalisation. Here is a good opportunity to bring something exciting to the town. Something that will help to draw the community together. (voted for option 3).

This (option 3) will raise the image of Westbury. We have a young population who travel elsewhere for recreation.

## **Access**

Community services should be as central as possible to avoid creating transport difficulties.

Wellhead Lane was never designed for the amount of traffic now using it, and has certainly not been helped by learner drivers using it, seven days a week. Should any more facilities be added to Leighton Recreation Centre the extra traffic would cause chaos, especially when trying to rejoin the even increasing traffic on the A350.

Westbury already has good facilities in the town centre for all to access. Keep the main features in the town centre.





**Wiltshire  
Fire & Rescue  
Service**

## Briefing report for Westbury Area Board



Wiltshire Fire & Rescue Service has grouped together neighbouring fire stations into station hubs, to work more effectively and efficiently, supporting each other to improve the service we provide.

**Responding to incidents:**

Your Area Board's / Locality's communities immediate emergency response will be provided by staff at these stations and where necessary additional support from staff and specialist equipment from other stations.

**Prevention work:**

Staff from other departments also provide the community with specialist services giving fire safety and road safety advice and interventions such as talks and visits.

**Protection work:**

Specialist staff provide expert knowledge, give advice and undertake enforcement action working very closely with the planning authorities to keep communities safe from fire.

In an **emergency dial 999**, for other non urgent matters you can either visit our website: [www.wiltfire.gov.uk](http://www.wiltfire.gov.uk) or contact the following people:

	<u>Manager / Department</u>	<u>Telephone</u>	<u>email</u>
Operational matters	Station Manager - Jack Nicholson, Trowbridge, Bradford-on_Avon, Westbury Station Hub	07809 548048	jack.nicholson@wiltfire.gov.uk
Operational matters			
Operational matters			
Partnership and community engagement issues	Michael Franklin (Wiltshire Council Area)	07919 306037	mike.franklin@wiltfire.gov.uk
Home fire safety visits and for talks and visits	Community safety department	0800 389 7849	www.wiltfire.gov.uk and then complete the on line request

## Incident details for your community area

Incident Type	Detail	January, 2013	February, 2013	March, 2013	April, 2013	May, 2013	June, 2013	July, 2013	August, 2013	September, 2013	October, 2013	November, 2013	December, 2013
Chimney Fire		2	0	1	1	0	0	0	0	0	0	1	0
Emerg Spec Svc Calls		0	0	0	0	0	0	2	0	0	0	0	2
	Animal Rescue	0	0	1	0	0	0	1	0	0	0	0	0
	Assist Amb/Social Service	0	1	0	0	0	0	0	0	0	0	0	0
	Bomb Alert	0	0	0	0	0	0	0	0	0	0	1	0
	Co-Responder	0	0	0	0	0	0	0	0	0	0	0	1
	Effecting Entry	0	1	0	0	0	1	0	1	0	0	0	0
	Flooding	0	0	0	0	0	0	7	0	0	0	0	1
	Lift Release	0	0	1	0	0	0	0	0	0	0	0	0
	Making safe	0	0	0	0	0	0	0	0	0	0	1	2
	Person Rescue/Release	0	1	0	0	0	0	0	0	0	0	0	0
	RTC - Make Safe	0	0	0	0	0	0	0	0	2	0	0	0
	RTC - Person Trapped	1	0	0	0	0	0	0	1	0	0	0	0
	Spills and Leaks	0	1	0	0	0	0	0	0	0	0	0	0
False Alarm Good Intent		0	0	0	0	3	0	5	1	2	0	1	1
False Alarm Malicious		0	0	0	0	1	0	0	0	0	0	0	0
FDR1 Fire		3	3	0	0	1	1	3	2	1	4	4	3
Secondary Fire		0	0	0	1	0	1	1	0	1	0	0	0
	Grass/Heath/Railway/Tree	1	0	0	0	0	0	1	0	0	0	1	0
	Refuse/Container	0	0	0	1	0	0	1	0	0	0	0	0

To see more detail on incidents and fire service activity in your area please go to our website and select community area (In development)

Local news from your Station Manager. (In development)

Electrical Safety: Dont let £1000s go up in smoke. People could lose thousands of pounds of technology simply by charging them, recent polls have revealed that over half of the respondants were regularly overloading sockets with all their favorite gadgets. Over 60% of all accidental house fires are caused by electrical appliances.

Westbury Area Board  
Community Area Transport Group  
Friday 17 January 2014

## Minutes

### 1. Attendees

Russell Hawker	Wiltshire Councillor (Chairman)
David Jenkins	Wiltshire Councillor
Gordon King	Wiltshire Councillor
Sally Hendry	Community Area Manager
Carole King	BA13 Community Area Partnership
Spencer Drinkwater	Principal Transport Planner
Kirsty Rose	Traffic Engineer
Sue Ezra	Westbury Town Council
Keith Youngs	Heywood Parish Council
David Howells	Dilton Marsh Parish Council
Alison Irving	Dilton Marsh Parish Council
Mike Swabey	Edington Parish Council
Charles Riley	Coulston Parish Council
PC Darren Foulger	Wiltshire Police

### 2. Minutes agreed for CATG meeting of 22 November 2013

### 3. Matters arising from the previous meeting to include progress reports on :

Lighting on footpath (Indigo Lane) between Springfield Road and Indigo Gardens	This project is now the contractors awaiting start date.
Edington junction and footpath project	Electricity done . Start date awaited for this project.
Slag Lane – number of issues have been raised with the works on Station Road and also issues regarding the signing of the speed limit on Slag Lane that need to be resolved	Ongoing – report at next CATG
Bus shelter at the White Horse Health Centre	KR has met on site with bus company to check drive through access and height of kerb. Bus shelter to be moved very slightly. Design now ready to go to contractors. New more substantial shelter and the work has been funded by Westbury Area Board, Westbury Town Council and the White Horse Health Centre.

Wellhead Drove junction with A350	Start date awaited for new signage and cutback of overhanging branches.
Bratton B3098 – white gate	Start date awaited from contractors
Rosefield Way crossing points	Work due to start imminently
Eden Vale Road accident site	Awaiting results of metrocount
Metrocounts Signage on C road Edington	Awaiting results of metrocounts KR to do review of signage

#### 4. Update on 2013/14 CATG budget for Westbury area board

Following agreed recommendations at the area board on December 12 the CATG budget now stands at £887.

#### 5. Review of scheme requests and area board transport issues:

Tower Hill, Dilton	DH raised concerns about Tower Hill and said safety measures were needed including a path. KR said the banks were cut back regularly but no more clearance could be done due to concerns expressed by Network Rail. KR to look at site and consider options to return to a future CATG meeting. Also to speak to Network Rail.
Request for bus shelter outside Aldi on A350	This request was raised by GK. KR to look at site and report back on feasibility at next CATG.
Request for horse crossing signs on A350 at Wellhead Drove	This issue had been raised by local horse riders. KR said she would like to first see the effects of the soon to be implemented cutback and signage at this junction. Issue to come back to a future CATG for review.
Update on Lorry Watch scheme on Station Road	DJ explained that two people had come forward to volunteer. SH to put an appeal for volunteers on blogsite. KR to check about signs and safety equipment for the volunteers.
Heywood/Hawkeridge traffic concerns	KY expressed concern about the signage approaching the traffic lights at the Hawkeridge junction and about the white lines marking the junction. He was also concerned about the timing of the traffic lights. DF to carry out speed checks. KR to visit site and report back to next CATG.
Coulston traffic, speed limit and signage	CR expressed a number of traffic

concerns	<p>concerns on behalf of Coulston. These included the siting of the current 30 mph limit from the B3098 – he said motorists were coming into a sharp bend into the village just as they enter the 30 limit from the 50mph limit. He also pointed out that more traffic was using the single track Dark Lane as directed by sat navs. He was also concerned that since the bus service no longer served the village, users had to walk to the B3098 to catch it – and that this road was not suitable for pedestrians.</p> <p>KR to make a site visit and report back at next CATG.</p>
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**6. AOB and date of next meeting**

Next meeting to be held on Friday 14 March at 10am in the Abraham Room at the Laverton.

**On the rising of the CATG an Air Quality working group met – see Appendix for notes of proceedings.**



## CATG Appendix 1

Westbury Area Board  
Air Quality Management working group  
Friday 17 January 2014

### Minutes

#### 1. Attendees

Russell Hawker	Wiltshire Councillor (Chairman)
David Jenkins	Wiltshire Councillor
Gordon King	Wiltshire Councillor
Carole King	BA13 Community Area Partnership
Sally Hendry	Community Area Manager
Spencer Drinkwater	Principal Transport Planner
Rachel Kent	Environmental Health Officer
Mike Swabey	Edington Parish Council
Charles Riley	Coulston Parish Council

An Air Quality Management working group is to be formed with the aim of compiling an air quality action plan for the Westbury community.

The meeting was told that Wiltshire has eight air quality management areas (AQMAs) including Westbury and that air quality testing was carried out at several points in the town.

Discussions followed about ways in which the community could work to improve air quality with suggestions including better cycle routes and facilities like bike racks to encourage more cycling; commitment from schools and parents to walk rather than drive to school; better use of public transport and the planting of more trees.

It was agreed

- The AQ group would meet as a working group of the area board and that representatives would be invited from the town council and local cycling groups as well as the current CATG membership.
- SD would look at the town's current cycle network and where it could be improved.
- SH to set up meeting with passenger transport officers and area board members ref the review of Westbury Weaver bus service
- SH GK RH and DJ to look at possible locations for bike racks
- Next meeting to be held at 10am on Friday 10 March. Venue tba





<b>Report to</b>	<b>Westbury Area Board</b>
<b>Date of Meeting</b>	<b>6 February 2014</b>
<b>Title of Report</b>	<b>Area Board Grants</b>

**Purpose of Report**

To ask Councillors to consider funding applications to the community area grants fund scheme and councillor led project bids:

**1. Applications seeking Community Area Grant Funding (appendix 1)**

- 1.1 Bratton Parish Council - is seeking £5,000 towards the reroofing of the Pavilion
- 1.2 Coulston Village Hall Committee – is seeking £5,000 towards the renovation of the village hall
- 1.3 Westbury Music and Arts festival – is seeking £500 for the purchase of display boards
- 1.4 Westbury Cricket Club – is seeking £1,754 for new site screens
- 1.5 Leigh Park Community Centre – is seeking £1500 towards the purchase of PA equipment
- 1.6 John of Gaunt school – is seeking £450 towards adventure equipment for pupils

**2. Councillor led project bids**

- 2.1 Matravers outdoor learning project – £5,000
- 2.2 Westbury Junior School outdoor learning area and sensory garden - £4,500
- 2.3 Crosspoint counselling project £3,982

**TOTAL Funding Requests: £27.686**

## **1. Background**

- 1.1.** Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5<sup>th</sup> April 2013). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2013/2014.
  - 1.2.** In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
  - 1.3.** The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- Westbury Area Board has been allocated a 2013/2014 budget of £49,091
- 1.4.** for community grants, digital literacy projects, community partnership core funding, area board operational funding and area board/councillor led initiatives.
  - 1.5.** Applications of up to and including £500 can be made for a Community Area Grant, which will not require matched funding. Amounts of £500 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
  - 1.6.** Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
  - 1.7.** In addition to CAGs, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
  - 1.8.** Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
  - 1.9.** Funding applications will be considered at every Area Board meeting whilst there is money available.
  - 1.10.** Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.

- 1.11. The 2013/2014 funding criteria and application forms are available on the council's website  
<http://www.wiltshire.gov.uk/council/areboards/areboardscommunitygrantsscheme.htm>
- 1.12. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.

<p><b>Background documents used in the preparation of this Report</b></p>	<ul style="list-style-type: none"> <li>• <a href="#">Area Board Grant Guidance 2013/14 as presented for delegated decision</a></li> <li>• <a href="#">BA13 Community Area Plan</a></li> <li>• <a href="#">Westbury Joint Strategic Needs Assessment</a></li> </ul>
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**2. Main Considerations**

- 2.1. Councillors will need to be satisfied that grants awarded in the 2013/14 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. This meeting is the last round of funding during 2013/2014:

**3. Environmental & Community Implications**

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

**4. Financial Implications**

- 4.1. Awards must fall within the Area Boards budget allocated to the Westbury Area Board. The Westbury grants fund currently stands at £32,010 of which £3,982 is revenue. If grants are awarded in line with officer recommendations, Westbury Area Board will have a balance of £4,324.
- 4.2. All awards are subject to the condition that no payment will be made until all other funding has been confirmed.

## 5. Legal Implications

5.1. There are no specific legal implications related to this report.

## 6. HR Implications

6.1. There are no specific HR implications related to this report.

## 7. Equality and Inclusion Implications

7.1. Community Area Grants will give local community and voluntary groups, town and parish councils equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications are outlined within section 8 – Officer Recommendations.

## 8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1.0	Bratton Parish Council	Renovation of the Pavilion	£5,000

8.1.1 It is the officer's recommendation that this project is considered for approval.

8.1.2 This application meets grant criteria 2013/14.

8.1.3 The pavilion is centrally situated on the village green in Bratton and is well used by many community groups. Plans for the renovation of this popular village amenity have been shared with the village halls advisor at Community First. This application is match funded.

Ref	Applicant	Project proposal	Funding requested
8.2.0	<b>Coulston Village Hall Management Committee</b>	Renovation of village hall	£5,000

8.2.1 It is the officer's recommendation that this application is considered for approval.

8.2.2 This application meets grant criteria 2013/14

8.2.3 Coulston village hall was built in 1854. It is the only secular meeting place in the village for the community there being no shop or pub. This project aims to undertake essential repairs to the toilet/utility area to improve usability, storage and disabled access. This will extend the usable life of the hall as a community facility. Plans for this project have been shared with the village halls advisor at Community First. This application is match funded.

Ref	Applicant	Project proposal	Funding requested
8.3.0	Leigh Park Community Centre	PA system	£1,500

8.3.1 It is the officer's recommendation that this project is considered for approval.

8.3.2 This application meets grant criteria 2013/14.

8.3.3 Leigh Park community centre was opened just over a year ago and is a vibrant well used community facility catering for all ages and groups. In the aim to appeal to all sections of the community the centre has frequently been asked to provide PA facilities. Purchasing a system would give us another facility to be able to offer to potential hirers. This application is match funded.

Ref	Applicant	Project proposal	Funding requested
8.4.0	Westbury Music and Arts Festival	Display boards	£500

8.4.1 It is the officer's recommendation that this application is considered for approval.

8.4.2 This application meets grant criteria 2013/14

8.4.3 Westbury Music and Arts festival has been running as an annual event for six years and is growing each year. It offers a wide variety of events for all ages and interests. In order to attract more people, display boards are needed to promote activities. This application does not require match funding.

Ref	Applicant	Project proposal	Funding requested
8.5.0	John of Gaunt School	Adventure equipment for use by pupils	£450

8.5.1 It is the officer's recommendation that this application is considered for approval by the area board but councillors are asked to consider the background information provided in 8.5.3 .

8.5.2 This application meets grant criteria 2013/14

8.5.3 Many of the students who can take advantage of this will be from the Westbury and Trowbridge area and will be students who are unable to afford to purchase their own equipment. This may include some students who come from difficult backgrounds or socially deprived areas and providing opportunities for these students is a local priority. Participants in the training for Ten Tors and Duke of Edinburgh develop leadership skills, resilience and independence. They also spend time in the countryside meeting members of the wider community, and improve their fitness and navigational skills. Several of the Duke of Edinburgh activities are based around Westbury and Bratton and the students will be meeting local people and being part of the community. It is estimated 10 – 20 pupils from the Westbury area could benefit from this project.

Many members of staff, friends of pupils and pupils' wider families live in Westbury. Many of our students are consistently active in Westbury, socially and through other areas such as school sports matches and such. Match funding is not required for this application.

Ref	Applicant	Project proposal	Funding requested
8.6.0	Westbury Cricket Club	New site screens	£1,754

8.6.1 It is the officer's recommendation that this application is considered for approval.

8.6.2 This application meets grant criteria 2013/14

8.6.3 New league regulations, means site screens have to be provided at each end. This application is to help fund the purchase of replacements for those damaged in recent bad weather. The club provided an invaluable sporting facility for the community and recently formed an under 18s team to play. This application is match funded.

## 9.Councillor Led Applications

Ref	Submitted by	Project proposal	Funding requested
9.1	Cllr Gordon King	Matravers Outdoor Learning Project	£5,000

9.1.1 Councillor led projects should address or resolve 'sticky' community issues and/or projects and initiatives which have been identified by the community as priorities. It should not be used to fill gaps where there are service shortfalls or where it is possible for them to be resolved through use of the Area Grant funding scheme. Grants will not normally exceed £5,000. The Board will need to consider whether the application meets one or more of the following:

- Evidence of community need
- Clear links to the community plan
- Evidence that it addresses an on-going issue that has been logged via the Community Issues System

9.1.2 It is recommended the Area Board considers this project application to determine whether to allocate funding from the Area Board budget.

Ref	Submitted by	Project proposal	Funding requested
9.2	Cllr Russell Hawker	Crosspoint counselling service	£3,982

9.2.1 Councillor led projects should address or resolve 'sticky' community issues and/or projects and initiatives which have been identified by the community as priorities. It should not be used to fill gaps where there are service shortfalls or where it is possible for them to be resolved through use of the Area Grant funding scheme. Grants will not normally exceed £5,000. The Board will need to consider whether the application meets one or more of the following:

- Evidence of community need
- Clear links to the community plan
- Evidence that it addresses an on-going issue that has been logged via the Community Issues System

9.2.2 It is recommended the Area Board considers this project application to determine whether to allocate funding from the Area Board budget.

Ref	Submitted by	Project proposal	Funding requested
9.3	Cllr David Jenkins	Westbury Junior School learning area and sensory garden	£4,500

9.3.1 Councillor led projects should address or resolve ‘sticky’ community issues and/or projects and initiatives which have been identified by the community as priorities. It should not be used to fill gaps where there are service shortfalls or where it is possible for them to be resolved through use of the Area Grant funding scheme. Grants will not normally exceed £5,000. The Board will need to consider whether the application meets one or more of the following:

- Evidence of community need
- Clear links to the community plan
- Evidence that it addresses an on-going issue that has been logged via the Community Issues System

9.3.2 It is recommended the Area Board considers this project application to determine whether to allocate funding from the Area Board budget.

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